

STUDENT ARRIVAL AND PICK-UP PROCEDURES

Each driver must adhere to the established traffic pattern and rules. The safety of our students is important to all of us, and your cooperation is needed. Our goal is to ensure the safety of each student and provide effective traffic flow.

Please, for the safety of your students, follow the rules and drive cautiously.

Student Arrival

1. Enter the school's **EAST** driveway.
2. Obey our **5 MPH** speed limit.
3. Follow the traffic pattern around the building.
4. Drop off your child at the **SOUTH** entrance. 6th-8th grade students may be dropped off at the WEST door if the line is backed up for the main drop-off door.
5. Park in the east lot if you plan to walk your child into the building. Walk in through the flagpole doors. Do not park in the first 2 rows or in the last 2 rows since the traffic needs to be able to flow through these areas.
6. DO NOT cut through the parking lot during arrival time, departure time, or during regular school hours. Use the approved route around pedestrian areas. Drivers can move cautiously in a shorter route before 8:15 AM and after 3:50 PM.
7. Drivers are not permitted to leave the car while in the drop-off areas. Your child should be ready to exit the vehicle quickly to keep the carline moving.
8. Never pass another car! A student could get injured.

Pick-Up Procedures

1. Parents are to wait outside unless it is raining or very cold.
2. Students in grades Y5-5 will be picked up in the EAST parking lot. Parents with a young child must park and then pick up their child from the coned area designated in the east lot. Students may not leave the coned area unless accompanied by an adult. (Please do not leave unattended students in the car.)
3. The SOUTH lot is for students in grades 6-8. Students in those grades may walk to their parent's car in the parking lot.
4. Drivers must exit using the west drive. Everyone exits very carefully. Our students' safety is our first concern.

Rainy Day Indoor Pick-up

When it is too rainy for students to wait outside, we will follow our indoor dismissal procedures. Classes will gather at their designated door. Parents must walk up to the door to pick up their child(ren).

Preschool/Pre-K parents follow the teachers' pick-up directions. If we have an indoor pickup, parents will be alerted by text message and the school flag will be put up at the northeast entrance.

- Northeast Porch: 3rd-5th grade
- Flagpole Door: Y5-2nd grade
- South Door: 6th-8th grade

Six Mile Rd

The speed limit on Six Mile Road is 30 mph during the morning drop-off and again during the afternoon dismissal.

Do NOT stop or pause on Six Mile to allow arriving cars to enter the east drive.

